

To: General Membership

From: Secretary

Subject: Minutes of the North Okaloosa Fire District Board of Fire Commissioners
Monthly Meeting.

Date: April 18, 2019

Members Present: Craig Shaw, Chairman, Commissioner Group IV
Todd McGirr, Commissioner, Group I
Willie G. Terrell, Commissioner, Group II
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group III

Advisors Present: Jonathan Holloway Legal Council
Brian Howe Chief
Dennis McMaster
Annette Rayburn, Administrator

Members Absent: Eugene Wright, Vice Chair Commissioner, Group V At Large

The Meeting was called to order by Chairman Shaw at 5:00 p.m.

Prayer and Pledge of Allegiance: The Pledge of Allegiance and Prayer were given.

Approval of Agenda: Commissioner McGirr motioned to approve the agenda Commissioner Terrell seconded the motion. Vote 4/0.

Approval of Minutes of March 21, 2019: Motion to approve the minutes with corrections Commissioner Terrell's statement of \$750.00 longevity pay by Commissioner McGirr. Commissioner Bowers seconded the motion. Vote 4/0.

New Business:

- a. **Medical Insurance:** Allen Bell addressed the board and said that he only brought the same package for insurance as last year. He stated that there was no way for anything to beat the rate we were given for renewal at of 1.29%, his suggestion is to renew. Commissioner McGirr made a motion to accept the renewal rate with Blue Cross Plan 14006. 2nd Commissioner Bowers. Commissioner Terrell asked so the rate will only increase 1.29%, and Allen Bell said yes. Vote 3/1 with Commissioner Bowers voting nay.

Old Business:

- a. **Policy 4.1** -Attorney Holloway updated the board that the changes requested in March had been done. He also told them that a paragraph was added to the policy to state what an ARFF Fire Fighter

will be paid if they work a 911 shift. The date for the effective pay date was updated to show pay period ending 04/27/2019. Commissioner McGirr made a motion to approve the changes for policy 4.1. 2nd Commissioner Bowers. Vote 3/1 with Commissioner Bowers Voting Nay.

- b. Contract Update** – Attorney Holloway said that when they renewed the ARFF contracts at the end of last year, there were concerns about us self-certifying our vehicles. The contracts have a lot of luminous incorporated documents and each of these customers report to GFRs and these GFRs are telling our customers that we are not qualified to certify our vehicles in house. They say that you have to be an EVT level 2. I believe that the contracts do not read that way. We have for 10 years been doing this in house. I believe that our hands will be forced to certify our vehicles. In the time from the previous meeting to now we had one of our vehicles go down which made us not in compliance with the contract. We were forced to do an emergency lease of a vehicle which is now here. We also sent our truck up to be re-furbished. We have given the companies options for leasing two certified vehicles and also another option of keeping our vehicles certified. Chairman Shaw told the board that we are obligated to this lease for 3 months. Motion to approve the lease and sending our vehicle for refurbishment Commissioner Bowers, 2nd Commissioner McGirr. Vote 4/0. Chairman Shaw said that we will be getting paperwork for CRV82 from Boeing making this vehicle our property.

Public Input –

Advisory Reports:

Attorney Report- Attorney Holloway said that we will need to have an Executive Session Next month at the beginning of the meeting. Motion to approve attorney report Commissioner McGirr, 2nd Commissioner Bowers. Vote 4/0.

Chief's Report – Chief Howe briefed the report as follows- personnel which now lists 2 management, 14 paid firefighters, 2 part-time firefighters, 8 relief firefighters, 2 certified volunteers and 3 support personnel, 185 calls for the month March 2019. The Chief's Report included a breakdown of which type of calls were run. Chief Howe said that he has been trying to get ahold of Deep South about the Rescue. Attack 85 transmission went and we ordered a new one, which I got a 50/50 grant from forestry to cover half the cost. P-19 parts have arrived and we are awaiting Ten-8 to come out and fix it. We had our audits with both companies and there were no major findings. ARFF refresher burns are scheduled for next week at Eglin. We only have to pay for the propane we use. Chief Howe let the board know that the district will be participating in the Military Appreciation on May the 4th. We will set up a table and bring the ARFF truck down. Commissioner Bowers asked if we needed candy. Chief Howe said that we will take care of that. We also have bags for kids. Chief Howe let the board know that he attached a news release showing our re-imbursement for our coverage of our stations during the hurricane. Motion to approve the Chief's Report by Commissioner Bowers, 2nd Commissioner McGirr. Vote 4/0.

Secretary/Treasurer's Report- Commissioner Bowers stated that the money we have set aside for ARFF will come in handy, you can see that on the colored sheet. He then reviewed the 911 report with the Commissioners. We are about 90 thousand under budget on 911. On the ARFF financial statement we have been collecting payment on time, the expenses on the ARFF side it is out of line due to expenses. Motion to approve the treasurers report Commissioner McGirr, 2nd Commissioner Terrell. Vote 4/0.

Commissioner Comments: Chairman Shaw thanked the board for being proactive so that we had the funds for an emergency situation.

Set Agenda for next meeting May 16, 2019.

The Meeting was adjourned at 5:50 pm.

Craig Shaw

Chairman