

Instructions to Volunteer Applicants

Thank you for your interest in volunteering with the North Okaloosa Fire District.

- Please complete the attached four-page application, initial where requested and sign the application when it is completed.
- You will need to attach any certificates of competency (Firefighter I, EMS, etc.) to your application.
- You will need to request a copy of your driving record. You can do this at the Department of Motor Vehicles, 302 N. Wilson St, Suite 101.
- You will also need to provide a copy of the search for a criminal history record. This is also available at 302 N. Wilson St.

Once all forms are received your application will be considered. There is a total of 6 pages for this application, including this page.

VOLUNTEER APPLICATION

North Okaloosa Fire District (NOFD)

P. O. Box 973, Crestview, FL 32536

An Equal Employment Opportunity Employer

The entire application must be completed at the time application is made. Please print in ink. Do not leave any blank spaces. Indicate N/A if question does not pertain to you.

Date of Application: _____

PERSONAL INFORMATION

Name in full _____
Last First Middle Other name(s) used

Home Address: _____
Street and Number City, State, Zip Code

Home or Cell Phone: _____ Work Phone: _____

Are you at least 18 years old? ☐ Yes ☐ No

Are you a citizen of the United States? ☐ Yes ☐ No SSN: _____

If not, do you possess an Alien Registration Card? ☐ Yes ☐ No Reg #: _____

EDUCATION

Name and Location	From Mo/Yr	To Mo/Yr	Course of Study	Graduate Yes or No	Specific Degree	GPA (out of 4.0)
High School						
Trade/Technical School						
College						
Other: Firefighter/EMT/First Responder, etc.						

EMPLOYMENT HISTORY

Account for the last five years beginning with your most recent employment. All time must be accounted for. List each company's name, address, and telephone number (including area code). North Okaloosa Fire District has the right to contact former employers.

May we contact your current employer? ☐ Yes ☐ No

Company Name		Company Address		Type of Business
Phone Number				Supervisor
Position Title		What did you like least about this job?		
Employed		Hourly Wage		Reason for leaving
From (Mo/Yr)	To (Mo/Yr)	Start	End	Duties performed:

Company Name		Company Address		Type of Business
Phone Number				Supervisor
Position Title		What did you like least about this job?		
Employed		Hourly Wage		Reason for leaving
From (Mo/Yr)	To (Mo/Yr)	Start	End	Duties performed:

Company Name		Company Address		Type of Business
Phone Number				Supervisor
Position Title		What did you like least about this job?		
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From (Mo/Yr)	To (Mo/Yr)	Start	End	Duties performed:

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Company Name		Company Address		Type of Business
Phone Number				Supervisor
Position Title		What did you like least about this job?		
Employed		Hourly Wage		Reason for leaving
From (Mo/Yr)	To (Mo/Yr)	Start	End	Duties performed:

Attach an additional sheet if you need more space for explanation or listing of employers. Have you ever been discharged or asked to resign from employment? ☐ Yes ☐ No If "Yes," please explain on reverse.

List any Computer or Foreign Language skills: _____

MISCELLANEOUS INFORMATION

Have you ever been convicted, pled no contest, placed on probation, fined, entered a pretrial intervention program, or had adjudication withheld by any judicial or quasi-judicial body for a felony or misdemeanor (other than traffic violations)? ☐ Yes ☐ No

If your answer is "Yes," explain details and indicate when, where, and disposition of case. (An affirmative answer does not necessarily constitute an automatic bar to volunteering with NOFD. However, if this information proves false, this may be grounds for immediate removal.)

Vehicle Operation Information

Yes	No	N/A	Do you have a valid driver's license? If so, State: _____ # _____
			Do you have a CDL License?
			Has your driver's license ever been suspended or revoked? If "Yes," explain below.
			Do you have auto insurance?
			Has your auto insurance ever been cancelled or renewal refused?
			Have you ever been convicted of a traffic violation within the last 10 years? If "Yes," explain below.

Indicate briefly why you would like to volunteer for the North Okaloosa Fire District.

Please provide a minimum of three references. One must be a former employer, if applicable. Do not list family members.

Name	Address	Phone
Relationship:		
Name	Address	Phone
Relationship:		
Name	Address	Phone
Relationship:		

VOLUNTEER AGREEMENT WITH NORTH OKALOOSA FIRE DISTRICT

This agreement is entered into this _____ day of _____, 20_____ between the North Okaloosa Fire District (NOFD), herein after known as the department, and _____, a prospective volunteer fire and rescue applicant.

This agreement is entered into in order to fully and completely define the expectations of the volunteer and to fully and completely outline the rewards, incentives, values and recognitions that the volunteer may expect from the department in return for their valued service to the district.

The department is a combination paid/volunteer agency with paid firefighters as the primary manning being supported by volunteers. We are a professional organization embracing professional standards of conduct, training and response. We desire to provide the highest quality of trained staff available to respond to emergencies throughout the district in accordance with the limitations of a combination organization.

In order to achieve these goals, the department will expect each and every volunteer to comply with the following standards as adopted by the department. These will involve training, conduct, response and participation, attendance at district business and training sessions and such other as is required by policy.

Initial Training Requirements

All volunteer personnel who desire to respond to emergencies to provide - fire attack, suppression and/or investigation, render emergency medical care to victims of sudden illnesses and accidents, rescue from entrapments or hazardous environment and other responses where specific training is necessary, are required to successfully complete the appropriate training requirements (Firefighter Competency and/or Emergency Medical Responder) within the first 18 months of joining the department. **There are no exceptions.** If NO certifications have been completed within 12 months of joining the department, it will result in immediate removal. Volunteer applicants who wish to join as Support Members AND who will NOT be responding to emergency calls except to provide support to emergency responders, are only required to be certified in CPR.

Therefore, I, the undersigned volunteer agrees to complete all basic training as outlined above within the first 18 months of membership.

If I have any of the above certifications, or previous training which may be equivalent to the training requirement, I will provide verifiable evidence to the Fire Chief within 30 days of joining.

I agree to always drive safely, using good judgment at all times, whether related to the fire department or not.

I agree to always comply with all safety policies including the wearing of all appropriate personal protective equipment at all scenes where this is necessary as defined by the NOFD policy, procedure, guideline, or rule.

I agree to always treat others with respect and dignity at all times, even when under the stress of emergency scenes and environments.

Volunteer initials

I agree to meet my districts requirements for attendance at meetings and district training. I understand that my district may have requirements different from other area Fire Districts. I will attend no less than one-half of these sessions.

I further agree to spend an average of 20 hours a month at a manned district station accomplishing training and/or available to respond to emergency calls with paid employees.

I understand that **I WILL NOT** respond directly to any emergency scene unless authorized by the Fire Chief, nor will I be authorized to have **ANY** emergency lights in/on my personal vehicle without his/her prior approval.

I agree to be a positive force within the district, the department and my community.

I understand the chain of command and agree to follow it without exceptions.

I will **NOT** talk behind the back of any department member of any district at any time for any reason.

I understand, that as a volunteer, I can be removed from the volunteer roster at any time for any reason. **I agree to immediately return all issued equipment if I am no longer a member of the North Okaloosa Fire District for any reason.** This includes, but is not limited to, radios, pagers, badges, pins, brush gear, bunker gear, helmets, gloves, boots, pants, t-shirts, caps, bags, etc.

Lastly, I agree to always represent the North Okaloosa Fire District in a positive manner and will conduct myself in a manner which will not bring dishonor or embarrassment to the department. **I have signed and agree to the NOFD Unacceptable Behavior Prohibited Agreement form, the Proprietary Information Statement and the Substance Abuse Consent Form.**

I understand that the North Okaloosa Fire District will:

- Provide me with quality training and educational opportunities
- Provide me with appropriate uniform items to identify me as a member of the department
- Assist me in receiving the appropriate training requirements listed above
- Provide an opportunity to learn, serve and thrive

Printed Volunteer Name

Printed Witness Name

Volunteer Signature

Witness Signature

Date: _____